

Grant Elementary School

Transition Informational Packet

2020-2021

**Chicago Heights School District 170
Grant School
2712 Miller Ave.
South Chicago Heights, Illinois 60411
708-756-4156 ~ Office**

Safety

Grant School will adhere to guidelines provided by the Illinois Department of Health and the Illinois State Board of Education.

The school will be disinfected and sanitized during and after school hours. Hand sanitizers are clearly visible and available throughout the building, including classrooms, hallways and common areas. **Everyone in the building must wear a mask at all times.** There will also be limited movement throughout the school building, students and staff will remain in the classroom for the majority of the school day, with the exception of scheduled bathroom visits and hallway use during arrival and dismissal.

Communication

All parents have access to Teacherease, Google Classroom, email, Class Dojo or Bloomz and the office phone number as a means of communicating with the school. In addition you can find up-to-date information on the district website.

Please contact the school office if you need help in signing up or accessing these platforms. Office contact information is found on the cover page of this packet.

Attendance

Attendance is required of all students, whether they are fully remote or hybrid. Research has shown students who have excellent attendance, during remote or hybrid learning, outperform students who consistently miss school. Excluding short periods of illness, please make every effort to have your child(ren) present. Please contact the school if your child(ren) will be absent (708) 756-4156.

Uniforms

Students do not have to wear uniforms, however a dress code policy will take effect. All students must dress in appropriate attire. If there is any uncertainty about dress and appearance, the building principal or designee will make the

final decision. A student whose dress or appearance is determined to be inappropriate will be required to change into an appropriate substitute provided by the school.

A parent/guardian will be informed if a student is repeatedly in violation of the code. If a problem persists, disciplinary action will be taken.

Grading

- Students will earn grades for assignments/practice and assessments.
- Students are allowed one week to make up missing assignments.
- Progress Reports and Report Cards will be provided.
- See the district's grading policy for additional information.

Breakfast

Students will be given a prepackaged breakfast upon arrival and will eat in the classroom at their desk. Classroom teachers will monitor. Cleaning supplies will be available in each classroom.

Lunch

Two lunch periods will be used to allow for social distancing and all lunch tables will be cleaned and sanitized between use.

Instructional Schedule

The *tentative* schedule below is for **all** students, whether they participate in the remote or hybrid learning model. The school day is from 8:00am-2:40pm daily, unless otherwise noted on the Official School District 170 Calendar.

Scheduling considerations:

- In-Person
 - 120 minutes of English Language Arts (ELA) instruction
 - 90 minutes of Math instruction
 - 40 minutes of Social Studies **or** Science instruction
- Multiple schedules are required for the In-Person Model to ensure classrooms receive whole class/small group instructional help from support staff.
- Bathroom visits will be scheduled to ensure social distancing and capacity recommendations.
- Classroom breaks and transitional time will be scheduled by the classroom teacher.

Arrival & Dismissal

One time self-certification and temperature checks may be conducted.

To ensure the safety of all, vehicles are not allowed at any time on or near the playground during arrival and dismissal.

Students will not be allowed to enter the building until 7:45am.

Students will enter and exit the building through assigned doors, similar to last school year. Door assignments are as follows:

- Door 1 Main door is reserved for visitors and bussed students
- Door 2 (located in front-south end) 1st and 3rd grade
- Door 5 (located at the playground) 4th and 5th grade
- Door 6 (located at the playground) Kdg., 2nd grade

In case of inclement weather all students will enter through their assigned door and will report to their assigned hallway area until the start of class. All hallways are clearly marked with social distancing and directional signage. Again, hallways are supervised.

Lockers

- Locker assignments will be spaced out to ensure social distancing.
- Students will not share lockers at any time.
- Students are allowed to access their locker at arrival and dismissal only for coats and bookbags.

Classroom Environment, Supplies & Materials

Social distancing guidelines will be adhered to by the teachers and the students at all times.

- A clean mask must be worn at all times. Think about “The 3 Bears 🐻🐻🐻” when selecting a mask for your child(ren). Not too big, not too small, but just right. A well fitting mask is optimal 😊
- Send a spare mask with your child in the event the mask gets soiled, wet or torn. Place the mask in a baggie and put the mask in their bookbag.
- Cleaning stations will be set up in each classroom with wipes and disinfecting materials.
- Teachers will designate a “teaching station” in the classroom that will accommodate in person and virtual learners simultaneously.
- Support staff will be assigned to classrooms throughout the school day to support students with classwork and small group instruction. This

includes ESL Lead Teacher, Instructional Coach, Reading Specialists, Interventionists, Paraprofessionals, Specials Teachers and Resource. Support staff may or may not provide support virtually, this will be dependent on individual classroom and student circumstances and needs.

- Daily small group instruction will consist of students who are either remote or hybrid on the same day, so small groups will be conducted remotely with the support of the teacher or the assigned support staff member.
- Students will not have small group instruction at a table with the teacher or assigned support staff member. Students will remain at their desk and participate via the computer (similar to how small group instruction is currently delivered).
- Classrooms have been set up with individual student desks and are arranged in traditional rows with adequate spacing.
- A seating chart is required for every classroom.
- Students will remain at their assigned desk for the duration of the school day.
- Movement breaks will be scheduled by the classroom teacher.
- Movement will be limited to their respective desk area.
- Supplies and materials will not be shared. Community classroom supplies like glue, pencils, crayons, etc. will not be allowed.
- Students must bring their own supplies and materials to and from school each day of attendance.
- A backpack is needed to assist your child(ren) with transporting their materials and supplies to and from school.
- A chromebook is required everyday, no matter if you are remote or in hybrid. **All students are logging in daily to Zoom or Google Classroom.**
- All students need earbuds or headphones for daily instruction.
- Partner and group work will be administered via Zoom or Google Classroom.

Masks

Masks are required at all times.

Specials

Specials will take place in the same classroom in which general instruction occurs. Specials teachers will come to the assigned classroom at a time

designated by our building schedule. The only exception will be P.E. where the use of desks and distancing does not present an issue. All P.E. classes will take place in the gymnasium with masks and social distancing.

Bathrooms

Bathroom breaks will be scheduled by individual classrooms. Bathrooms will have a minimal number of students at a time to ensure social distancing. Hand washing procedures are posted in all bathrooms.

A schedule has been created indicating daily sanitation and cleaning times (based on Hybrid Schedule).

Water Fountains

Students will not be able to drink from water fountains. Water filling stations, however, will be accessible. Students are encouraged to bring their own water bottle.

Isolation Room

An isolation room will be designated for students who are presenting symptoms.

- Isolation room will be supervised by a staff member.
- Social distancing measures will be followed.
- Parent/Guardian will be contacted and must pick up their child(ren) immediately.
- Isolation room will be cleaned and sanitized daily.
- Read the district letter and attachments that were shared by SD170 Nurses titled [Symptoms>Non-Isolation/Isolation](#) for specific information.
- COVID-19 Symptoms for Isolation Room
 - Fever/Temperature Check
 - Headache
 - Shortness of breath
 - Cough
 - Sore throat
 - Vomiting

- Diarrhea
 - Abdominal pain
 - Nasal congestion
 - Runny nose
 - Loss of sense of taste or smell
 - Nausea
 - Fatigue
 - Muscle/Body aches
- Students who report ***ANY 1 or more*** of the COVID-19 SYMPTOMS will report to the Covid-19 Isolation Room with their belongings, and wait for their parent/emergency contact to arrive. Transportation must arrive as soon as possible after phone notification to minimize the amount of time spent in the Isolation Room with other symptomatic students who will all be masked and socially distanced 6 ft. apart.
 - Per IDPH, the symptomatic student **“MUST STAY HOME AT LEAST 10 calendar days from onset of symptoms *AND* for 24 hours with no fever (without fever-reducing medication) *AND* improvement of symptoms. ***Household contacts (siblings in school) must also be sent home for 14 days.*** If a parent provides a health care provider’s note with an alternative diagnosis or negative Covid-19 test results, the student may be readmitted to school.”**